



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

3 September 2025

DIVISION MEMORANDUM

No. 374, s. 2025

DepEd-Benguet Division

SEP 03 2025

RELEASED

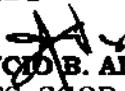
**Workshop on the Preparation of the
2026 Division Annual Implementation Plan (DAIP): Phase 1**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Division Personnel Concerned

1. This office will hold a workshop for the preparation of the 2026 DAIP on **September 18-19, 2025**, at **Calajo Foodhouse, Km. 6, La Trinidad, Benguet**. Participants of the activity will include heads of all functional divisions, sections, and units and other program holders who also compose the Division Planning Team (DPT).
2. All participants are required to bring their laptops and data relative to their KRAs along the various indicators and PPAs.
3. Attached are the matrix of activities and DPT members (Enclosures 1 & 2).
4. Meals and snacks will be provided while transportation expenses of participants coming from the schools shall be charged against school MOOE or other local funds.
5. This memorandum shall serve as Authority to Travel on official business of the identified participants.
6. For guidance and dissemination.

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and
Concurrent Officer In-charge
Office of the Schools Division Superintendent

For the Regional Director and Concurrent OIC -
OSDS


LUCIO B. ALAWAS
CES, SQOD and Officer-in-Charge



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet





Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

Enclosure 1: Activity Matrix

Activity	Time	Person In-charge
Day 1		
Preliminaries	8:30 am- 8:45 am	Secretariat
Presentation of Participants	8:46 am- 9:00 am	Secretariat
Welcome and Opening Remarks/ Message	9:01 am- 9:30 am	Estela P. Leon- Cariño Regional Director and Concurrent OIC- SDS
Review of the Status of 2025 PPA Implementation (from quarterly DPIR Reports)	9:31 am-10:00 am	Corazon C. Quipot SEPS, SMME
Health Break	10:01 am-10:15 am	
Overview of the DAIP Cycle	10:16 am-12:00 nn	Lucio B. Alawas CES, SGOD
Lunch Break	12:01nn- 1:00 pm	
Presentation: PPAs under Curriculum and Instruction, Governance, Finance, Administrative, and Legal aligned to the 5-Point Agenda	1:01 pm-3:00 pm	Aladin M. Dobinto Lucio B. Alawas Mahal M. Rifani
Workshop	3:00pm- 5:00pm	DPT
Day 2		
Continuation of Workshop	8:00am- 2:00pm	DPT
Presentation and Critiquing of Draft Plan	2:00pm- 4:40pm	
Ways forward and Closing Program	4:30pm- 5:00pm	



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

AYAHAN
Bago, Bait, Acconchment, Baites, Anconchment, Baites, Anconchment





Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

ESTELA P. LEON-CARIÑO EdD, CESO III

Regional Director and
Concurrent Officer In-charge
Office of the Schools Division Superintendent

For the Regional Director and Concurrent OIC – OSDS

LUCIO B. ALAWAS

CES, SGOD and Officer-in-Charge

Enclosure 2: Participants/ DPR

- | | |
|----------------------------------|---|
| 1. Estela P. Leon- Cariño | Regional Director and Concurrent OIC- Office of the Schools Division Superintendent |
| 2. Samuel T. Egsaen, Jr. | Assistant Schools Division Superintendent |
| 3. Mahal M. Rifani | Administrative Officer V |
| 4. Accountant/ OIC | |
| 5. Mel W. Alingbay | AO IV/ HRMO |
| 6. Florabel E. Buclay | Administrative Officer V/ Budget Officer |
| 7. Atty. Nover S. Singgangan, | Attorney III/ Legal Officer |
| 8. Eric Wanson | Information Technology Officer I |
| 9. Mel W. Alingas | Administrative Officer IV/ HRMO |
| 10. Florabel C. Balanon | Administrative Officer IV- Supply |
| 11. Melvin L. Alfredo | Administrative Officer IV- Records |
| 12. Joyce B. Gavino | Administrative Officer IV- Cashier |
| 13. Aladin M. Dobinto | Chief Education Program Supervisor, CID |
| 14. Samuel S. Ayangdan | Education Program Supervisor, TLE |
| 15. Jardson S. Onio | Education Program Supervisor, Math |
| 16. Warden A. Baltazar | Education Program Supervisor, MAPEH |
| 17. Norbert C. Lartec | Education Program Supervisor, Filipino |
| 18. Erlinda C. Quinuan | Education Program Supervisor, Values |
| 19. Francis F. Peckley | Education Program Supervisor, English |
| 20. Merlyn Conchita O. De Guzman | Education Program Supervisor, Science |
| 21. Macarthy B. Malanes | Education Program Supervisor, AralPan |
| 22. Sonia D. Dupagan | Education Program Supervisor, LRMS |



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet





Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

23. Rodriguez L. Belino	Education Program Specialist II
24. Juliet K. Baldo	Public School District In-charge
25. Delarosa V. Delmas	Public School District Supervisor
26. Melchor Tican	Public School District Supervisor
27. Jonathan G. Sadey	Public School District Supervisor
28. Marlyn Zarate	Public School District Supervisor
29. Robert A. Pablo, Jr.	Public School District Supervisor
30. Marilyn A. Tolbe	Public School District Supervisor
31. Onofre D. Limpayos	Public School District In-charge
32. Marcelino Baldo	Public School District Supervisor
33. Virginia B. Salio-An	Public School District Supervisor
34. Lilian Ulep	Public School District Supervisor
35. Cristeta E. Igualdo	Public School District Supervisor
36. Milbert Cocoy	Public School District In-charge
37. Representative	OIC- Public School District In-charge, Tublay
38. Lucio B. Alawas	Chief Education Program Supervisor, SGOD
39. Ceasar B. Luma-Ang	EPS, Programs & Projects
40. Jeanette I. Kiong	Planning Officer III
41. Corazon C. Quipot	Senior Education Program Specialist
42. Joven B. Agtani	Education Program Specialist 2
43. Arvin M. Doman	Senior Education Program Specialist
44. Lorna M. Yaco	Education Program Specialist 2 & Info Officer
45. Nerissa I. Barbosa	Project Development Officer II (DRRM)
46. Xylene Grail D. Kinomis	Senior Education Program Specialist
47. Arnel Billy G. Lim	Education Program Specialist 2
48. Murphy Liswid	Project Development Officer I
49. Melba T. Himmoldang	Engineer III
50. Mikee Laine A. Decaran	Medical Officer III
51. Shodee Bolayo	Dentist
52. Roselle Kristine D. Waguis	Nurse II
53. Daniel Peredo	SP IIs
54. Stephen P. Bulalin	Senior Education Program Specialist



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

